



AMBULATORY CARE SERVICES/ Women's Clinics

SUPERVISING CLINIC NURSE II

Vacancy Announcement

POSITION: LAC+USC Medical Center's Ambulatory Care Services have a position available for an SSN II. We are seeking highly motivated candidates who are interested in working in the ambulatory care setting with the OB/GYN patient population.

RESPONSIBILITIES:

- Full-time responsibility for supervising of nursing employees who provide direct patient care in the OB/GYN clinics
- Functioning as the principal clinic liaison and resource nurse on matters involving operation and control of the assigned clinic, for obtaining support services for the clinic, and for communicating patient information and obtaining other technical services.
- Ensure distribution of available nursing staff and skills for the operation of the clinic and provides the full range of nursing and administrative supervision to nursing employees which includes registered nurses
- Supervises staff and performs direct patient care when necessary.
- Interprets, communicates, and enforces hospital and nursing policies and standards of practice.
- Evaluates employee performance
- Assists with policy & procedure review and revision
- Complete special projects as assigned

DESIRABLE QUALIFICATIONS:

- Five years recent experience working in an outpatient OB/GYN clinic
- Three years of experience working at the level Supervising Clinic Nurse I
- Effective communication skills

Candidates need to submit a letter of intent along with a current resume, brief cover letter indicating the area of interest, last two years of time records and last two years performance evaluations to:

Nurse Recruitment and Retention Center
Inpatient Tower – Room C2C112
1200 North State Street, LA, CA 90033
Phone: (323) 409-4664
Fax: (323) 441-8039
EOE/ Posted 2/04/16

***Candidates must currently be a permanent County of Los Angeles employee who hold the payroll title of Supervising Clinic Nurse II to be considered for a lateral transfer or reachable candidate on the DHS Certification List to be considered as a new-hire.
Resumes will be accepted until the needs of the department are met.***